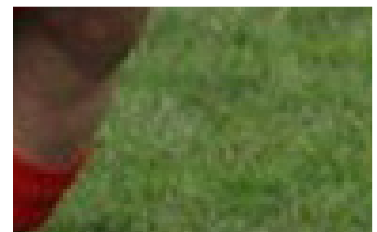
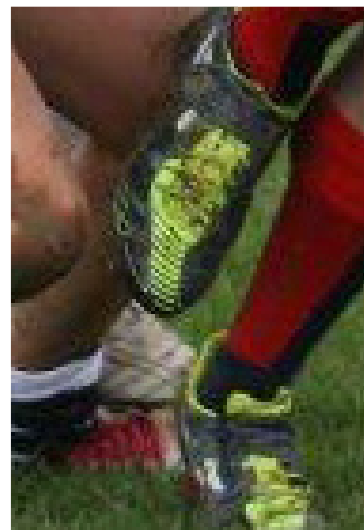


GRANT APPLICATION FORM

RUGBYGIRL FOUNDATION INCORPORATED IS A NON PROFIT INCORPORATED SOCIETY SET UP TO OBTAIN FUNDING TO ALLOCATE GRANTS TO INCREASE AND RETAIN THE NUMBER OF GIRLS AND WOMEN PLAYING RUGBY (WHICH ENCOMPASSES FIFTEENS, TENS, SEVENS AND TOUCH) AT PROVINCIAL, CLUB AND SCHOOL LEVELS. THESE GRANTS WILL COVER PLAYING AND TRAINING UNIFORMS, BALLS, PLAYING AND TRAINING AIDS, TOURNAMENTS INCLUDING TRAVEL AND ACCOMODATION, PLAYER DEVELOPMENT, COACHING AND REFEREE RECRUITMENT AND DEVELOPMENT.



GRANT APPLICATION FORM

WHAT ARE THE REQUIREMENTS FOR FUNDING?

1. No one can receive a fee or commission for helping you make this application.
2. Application must be for future spending .We cannot approve grants for expenditure made before an Application is approved.
3. Applications must be made for a specific purpose and must be spent on the purposes approved.
4. Any uniforms or equipment purchased from grant money will need to remain the property of that group.
5. All grant money will need to be spent in New Zealand.
6. If you receive grant money you will need to supply copies of paid invoices and bank statements showing the group has spent the grant on the purposes approved. Any unspent grant funds need to be returned to RUGBYGIRL FOUNDATION INCORPORATED.
7. Your group must also undertake fundraising activities not just expect the grants to cover the total cost.
8. You should allow 6 weeks for a Grant Application to be assessed.
9. Recipients of Grants need to agree RUGBYGIRL FOUNDATION INCORPORATED has the right to inspect or audit their records, with recipients of over \$50,000 in any 12 month period having to supply an external auditor's report confirming that the grant's received have been used for the purposes for which they were approved. The consent needs to be signed by your Secretary and one other authorised signatory.

BY SIGNING THIS APPLICATION, WE THE UNDERSIGNED

- a. Agree to comply with any requests from RUGBYGIRL FOUNDATION INCORPORATED for additional information in relation to the receipt and use of grants received as a result of this application.
- b. Agree that RUGBYGIRL FOUNDATION INCORPORATED may direct an audit or inspection of the books, accounts, or data systems into which funds received as a result of this application have been deposited.
- c. Confirm that any funds received as a result of this application will be used only for the purpose for which they were approved and that we will provide proof of expenditure and return any money you don't spend.
- d. The information provided in this application is true and correct to the best of our knowledge.
- e. We have the authority to make this application on behalf of the group, in that we have a significant interest in the management, ownership or operation of the applicant.

SIGNATURE _____ POSITION _____ DATE _____

SIGNATURE _____ POSITION _____ DATE _____

ORGANISATION DETAILS

1. FULL NAME OF ORGANISATION

2. WHAT TYPE OF ORGANISATION ARE YOU?

3. PLEASE PROVIDE YOUR ORGANISATION'S CONTACT DETAILS

4. MAIN CONTACT PERSON FOR THIS GRANT APPLICATION

5. SECOND CONTACT PERSON FOR THIS GRANT APPLICATION

6. PLEASE LIST YOUR ORGANISATION'S MAIN OFFICE HOLDERS

7. WHAT IS THE SIZE OF YOUR ORGANISATION?

8. WHAT IS THE TOTAL COST OF THIS PROJECT?

9. HOW MUCH ARE YOU ASKING RUGBYGIRL FOUNDATION INCORPORATED FOR?

10. WHAT DO YOU WANT THE FUNDING FOR?

11. APPROXIMATELY HOW MANY PEOPLE WILL BENEFIT FROM THIS GRANT?

12. WHY DO YOU NEED THIS FUNDING?

17. HAVE YOU ASKED ANY OTHER ORGANISATION FOR FUNDING FOR THIS PURPOSE? CIRCLE YES OR NO. IF YES LIST DETAILS BELOW

18. WHAT OTHER ACTIVITIES WILL YOUR ORGANISATION BE UNDERTAKING TO FUND THIS PROJECT?

APPLICATION CHECK LIST

HAVE YOU ATTACHED ALL THE INFORMATION WE NEED TO CONSIDER YOUR APPLICATION? IF WE NEED TO COME BACK TO YOU FOR ANY OF THESE ITEMS, IT IS LIKELY THAT YOUR GRANT REQUEST BE DELAYED.

PLEASE COMPLETE THIS CHECK LIST:

1. I HAVE ATTACHED AN ORIGINAL BANK DEPOSIT SLIP OF THE APPLICANTS ORGANISATION (GRANTS WILL BE DIRECT CREDITED TO YOUR BANK ACCOUNT)
2. I HAVE ATTACHED TWO COMPETITIVE QUOTES FOR EACH ITEM WHICH FUNDING IS REQUESTED.
3. I HAVE ENSURED THE CONSENT TO BE AUDITED AS BEING SIGNED BY TWO OF THE APPLICANTS AUTHORISED SIGNATORIES
4. FOR TRAVEL AND ACCOMMODATION REQUEST I HAVE ATTACHED A COPY OF THE OFFICAL INTINERARY THAT TRAVEL AND ACCOMMODATION IS REQUESTED FOR AND LIST OF MEMEBERS TRAVELLING.
5. FOR ORGANISATIONS REGISTERED FOR GST I HAVE INCLUDED THE GST NUMBER - _____
6. FOR APPLICATIONS OF \$10,000 OR MORE, OR IF YOUR ORGANISATION HAS RECEIVED \$10,000 OR MORE FROM RUGBYGIRL FOUNDATION INCORPORATED DURING THE PAST 12 MONTHS ATTACH A COPY OF YOUR ORGANISATIONS LATEST FINANCIAL ACCOUNTS.
7. FOR APPLICATIONS OF \$20,000 OR MORE, OR IF YOUR ORGANISATION HAS RECEIVED \$20,000 OR MORE FROM RUGBYGIRL FOUNDATION INCORPORATED DURING THE PAST 12 MONTHS I HAVE PROVIDED A LIST OF ALL GRANTS RECEIVED AND THE PURPOSE FOR EACH GRANT.
8. SEND YOUR COMPLETED APPLICATION TO:

Rugbygirl Foundation Incorporated
P.O.Box 9443
Tower Junction
Christchurch, 8149

Or Fax to 03 3749 718
Or Scan and email to info@rugbygirl.co.nz

(PLEASE KEEP A COPY FOR YOUR RECORDS, OF THIS APPLICATION)

OFFICE USE ONLY

APPLICATION NUMBER _____
DATE APPLICATION RECEIVED _____
GRANT AMOUNT _____
DATE GRANT APPROVED _____
SIGNED _____